



Rizzetta & Company

Pier Park Community Development District

**Board of Supervisors
February 25, 2025**

**District Office:
120 Richard Jackson Blvd, Suite 220
Panama City Beach, Florida 32407
850-334-9055**

www.pierparkcdd.org

PIER PARK COMMUNITY DEVELOPMENT DISTRICT

City of Panama City Beach City Hall
17007 Panama City Beach Parkway, Panama City Beach, Florida 32413

District Board of Supervisors	Chris Tilley, Sr. Marek Bakun Chris Tilley, Jr. Lee Ann Leonard Martin Horak	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Holly Bailey	Rizzetta & Company, Inc.
District Counsel	Joseph Brown	Kutak Rock LLP
District Engineer	Robert Carroll	McNeil Carroll Engineering, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Public Comment portion of the agenda is where individuals may make comments on any matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (850) 334-9055. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

PIER PARK COMMUNITY DEVELOPMENT DISTRICT

District Office • 120 Richard Jackson Blvd, Suite 220, Panama City Beach, FL 32407

Mailing Address • 3434 Colwell Avenue, Suite 200, Tampa, FL 33614

www.PierParkCDD.org

February 18, 2025

Board of Supervisors
**Pier Park Community
Development District**

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Pier Park Community Development District will be held on **February 25, 2025, at 10:00 a.m. (CT)** at the City of Panama City Beach City Hall, located at 17007 Panama City Beach Parkway, Panama City Beach, FL 32413. The following is the final agenda for the meeting:

1. **CALL TO ORDER/ROLL CALL**
2. **PUBLIC COMMENT**
3. **BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Meeting held on November 20, 2024 Tab 1
 - B. Ratification of the Operation and Maintenance Expenditures for the Months of October 2024 – January 2025..... Tab 2
4. **BUSINESS ITEMS**
 - A. Ratification of the Chair's Acceptance of the FY 2023 Financial Audit..... Tab 3
 - B. Discussion of Event Parking
 - C. Discussion and Consideration of Proposal for Concrete Sidewalk Repairs..... Tab 4
5. **STAFF REPORTS**
 - A. District Counsel
 1. 2025 Rate Increase Letter Kutak Rock Tab 5
 - B. District Engineer
 - C. District Manager
 1. Presentation of District Manager's Report
6. **SUPERVISOR REQUESTS AND COMMENTS**
7. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (407) 472-2471.

Very truly yours,

Holly Bailey

Holly Bailey
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PIER PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors for Pier Park Community Development District was held on **Wednesday, November 20, 2024, at 10:00 a.m. (CT)** at The Panama City Beach City Hall located at 17007 Panama City Beach Parkway, Panama City Beach, FL 32413.

Present:

Chris Tilley Sr.	Board Supervisor, Chairman <i>(Absent)</i>
Marek Bakun	Board Supervisor, Vice Chairman
Chris Tilley Jr.	Board Supervisor, Assistant Secretary <i>(via phone)</i>
Lee Ann Leonard	Board Supervisor, Assistant Secretary
Martin Horak	Board Supervisor, Assistant Secretary

Also present were:

Holly Bailey	District Manager, Rizzetta & Company, Inc.
Joseph Brown	District Counsel, Kutak Rock, LLP <i>(via phone)</i>
James Snowden	District Property Manager
Robert Carroll	District Engineer, McNeil Carroll Engineering <i>(Absent)</i>
Audience	Present

FIRST ORDER OF BUSINESS

Call to Order

Ms. Bailey called the meeting to order at 10:06 a.m. (CDT) and conducted roll call, confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

Audience comments - None

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of

PIER PARK COMMUNITY DEVELOPMENT DISTRICT

November 20, 2024 - Minutes of Meeting

Page 2

**Supervisors Meeting Held on July 30,
2024**

On a Motion by Mr. Marek Bakun, seconded by Ms. Lee Ann Leonard, with all in favor, the Board approved the Minutes for the Meeting held on July 30, 2024, for Pier Park Community Development District.

FOURTH ORDER OF BUSINESS

**Ratification of Operation and Maintenance
Expenditures from the General Fund for
the Months of July - September 2024**

Upon a Motion by Mr. Marek Bakun, seconded by Mr. Martin Horak, with all in favor, the Board ratified Operation and Maintenance Expenditures from the General fund for July 2024 in the amount of \$27,426.58, August 2024 in the amount of \$27,601.12 and September 2024 in the amount of \$9,309.25, for Pier Park Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2025-01,
Redesignating a Public Depository for
Funds**

On a Motion by Mr. Martin Horak, seconded by Ms. Lee Ann Leonard, with all in favor, the Board adopted Resolution 2025-01, Redesignating a Public Depository for Funds, for Pier Park Community Development District.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

No updates.

B. District Engineer

Not present.

C. Property Manager

No updates. Discussion on the light ensued by board members.

D. District Manager

No updates.

SEVENTH ORDER OF BUSINESS

Supervisor Requests and Comments

Mr. Marek Bakun spoke on the changes in the September revisions and gave

83 explanation of the PIPA.

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85 **EIGHTH ORDER OF BUSINESS**

Adjournment

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On a Motion by Mr. Martin Horak, seconded by Ms. Leonard, with all in favor, the Board adjourned the Meeting at 10:23 a.m. Central Time, for Pier Park Community Development District.

Secretary/Assistant Secretary

Chairman/Vice Chairman

Tab 2

Pier Park Community Development District

DISTRICT OFFICE · PANAMA CITY BEACH, FL 32407

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

WWW.PIERPARKCDD.ORG

Operation and Maintenance Expenditures For Board Approval October 2024

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2024 through October 31, 2024. This does not include expenditures previously approved by the Board.

The total items being presented: **\$73,203.70**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Pier Park Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2024 Through October 31, 2024

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
City of Panama City Beach	20241017-1	Monthly Summary 10/24 ACH	Water Services 10/24	\$ 674.11
Coastal Electric PC LLC	100314	1906	Electrical Services 08/24	\$ 1,262.96
Dumpster Services, LLC	100315	12173	Street Sweeping Services 07/24	\$ 2,091.00
Dumpster Services, LLC	100315	12384	Street Sweeping Services 08/24	\$ 1,906.50
Eddie's Irrigation Services, LLC	100316	066274	Irrigation Repair 07/24	\$ 75.00
Egis Insurance Advisors, LLC	100317	25297	General Liability/Property/POL Liability Insurance FY 24/25	\$ 22,706.00
Florida Department of Commerce	20241024-1	90377 ACH	Special District Fee FY 24/25	\$ 175.00
Florida Power & Light Company	100324	Monthly Summary 09/24	Electric Services 09/24	\$ 1,247.73
GreenEarth Southeast, LLC	100318	105282	Landscape Maintenance 08/24	\$ 12,460.92
GreenEarth Southeast, LLC	100318	111537	Landscape Maintenance 09/24	\$ 12,460.91
Rizzetta & Company, Inc.	100321	INV0000093699	District Management Fees 10/24	\$ 5,589.68
Rizzetta & Company, Inc.	100323	INV0000093889	Assessment Roll 10/24	\$ 5,150.00
Simon Property Group, Inc.	100319	201177	Management Services 07/24	\$ 3,110.80

Pier Park Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2024 Through October 31, 2024

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Simon Property Group, Inc.	100319	201179	Management Services 09/24	\$ 3,110.80
The Lake Doctors, Inc.	20241003-1	1933478 370	Monthly Lake Maintenance 08/24	\$ 467.60
The Lake Doctors, Inc.	20241003-1	1933478-B 370	Monthly Lake Maintenance 08/24	\$ 200.40
VGlobal Tech	100320	6494	ADA Website Maintenance 09/24	\$ 220.00
Waste Pro - Panama City	100322	0001481313	Waste Disposal Services 09/24	<u>\$ 294.29</u>
Report Total				<u>\$ 73,203.70</u>

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Operation and Maintenance Expenditures For Board Approval November 2024

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2024 through November 30, 2024. This does not include expenditures previously approved by the Board.

The total items being presented: **\$49,645.08**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Pier Park Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2024 Through November 30, 2024

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>	
City of Panama City Beach	20241119-1	Monthly Summary 11/24	Water Services 11/24	\$	1,094.05
Dumpster Services, LLC	100325	12608	Street Sweeping Services 09/24	\$	1,783.50
Florida Power & Light Company	100331	Monthly Summary 10/24	Electric Services 10/24	\$	1,401.93
Florida Select Tree Services, LLC	100329	INV-4977	Tree Trimming & Removal 09/24	\$	15,000.00
GreenEarth Southeast, LLC	100332	119281	Landscape Maintenance 10/24	\$	12,460.92
Kutak Rock, LLP	100326	3455043	Legal Services 07/24	\$	1,985.76
Kutak Rock, LLP	100326	3467552	Legal Services 09/24	\$	4,456.00
Rizzetta & Company, Inc.	100330	INV0000094517	District Management Fees 11/24	\$	5,589.68
Simon Property Group, Inc.	100333	201180	Management Services 10/24	\$	3,110.80
The Lake Doctors, Inc.	100327	1933478	Monthly Lake Maintenance 08/24	\$	467.60
The Lake Doctors, Inc.	100327	1933478-B	Monthly Lake Maintenance 08/24	\$	200.40
The Lake Doctors, Inc.	100327	1937184	Monthly Lake Maintenance 09/24	\$	668.00
The Lake Doctors, Inc.	100327	1944980	Monthly Lake Maintenance 10/24	\$	668.00

Pier Park Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2024 Through November 30, 2024

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
VGlobal Tech	100328	6622	ADA Website Maintenance 10/24	\$ 220.00
VGlobal Tech	100334	6702	ADA Website Maintenance 11/24	\$ 220.00
Waste Pro - Panama City	100335	0001494629	Waste Disposal Services 10/24	<u>\$ 318.44</u>
Report Total				<u>\$ 49,645.08</u>

Pier Park Community Development District

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Operation and Maintenance Expenditures For Board Approval December 2024

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2024 through December 31, 2024. This does not include expenditures previously approved by the Board.

The total items being presented: **\$42,052.20**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Pier Park Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2024 Through December 31, 2024

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Berger, Toombs, Elam, Gaines & Frank CPA	100341	369626	Audit Financial Statements FYE 09/30/23	\$ 4,250.00
City of Panama City Beach	20241219-1	Monthly Summary 12/24 ACH	Water Services 12/24	\$ 2,601.71
Dumpster Services, LLC	100337	12839	Street Sweeping Services 10/24	\$ 1,906.50
Eddie's Irrigation Services, LLC	100342	100924	Irrigation Repair 10/24	\$ 2,686.72
Florida Power & Light Company	100343	Monthly Summary 11/24	Electric Services 11/24	\$ 1,396.91
Florida Select Tree Services, LLC	100344	INV-4988	Tree Trimming 10/24	\$ 5,500.00
Gannett Florida LocaliQ	100347	0006819792	Account #523224 Legal Advertising 11/24	\$ 125.39
GreenEarth Southeast, LLC	100345	122574	Event Labor - Pirated Festival 10/24	\$ 1,429.79
GreenEarth Southeast, LLC	100345	122650	Landscape Maintenance 11/24	\$ 12,460.91
GreenEarth Southeast, LLC	100345	122675	Event Labor - Ironman Event 11/24	\$ 500.00
Martin Horak	100339	MH112024	Board of Supervisors Meeting 11/20/24	\$ 200.00
Rizzetta & Company, Inc.	100336	INV0000095433	District Management Fees 12/24	\$ 5,589.68
Simon Property Group, Inc.	100340	201181	Management Services 11/24	\$ 3,110.80
Waste Pro - Panama City	100346	0001500909	Waste Disposal Services 11/24	<u>\$ 293.79</u>
Report Total				<u>\$ 42,052.20</u>

Pier Park Community Development District

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Operation and Maintenance Expenditures For Board Approval January 2025

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2025 through January 31, 2025. This does not include expenditures previously approved by the Board.

The total items being presented: **\$71,787.82**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Pier Park Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2025 Through January 31, 2025

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
City of Panama City Beach	20240122-1	Monthly Summary 01.25	Monthly Summary 01.25 Autopay	\$ 1,908.60
Coastal Electric PC LLC	100356	Autopay 1938	Electrical Services 01/25	\$ 4,080.91
Dumpster Services, LLC	100352	13029	Street Sweeping Services 11/24	\$ 1,845.00
Dumpster Services, LLC	100357	13194	Street Sweeping Services 01/25	\$ 1,906.50
Florida Power & Light Company	100353	24000-03642 Summary 12/24	24000-03642 Summary 12/24	\$ 1,634.50
GreenEarth Southeast, LLC	100348	126845	Landscape Maintenance 12/24	\$ 12,460.91
GreenEarth Southeast, LLC	100358	135828	Irrigation Repairs 12/24	\$ 496.14
GreenEarth Southeast, LLC	100358	135829	Event Labor - New Year's Eve 12/24	\$ 1,824.00
GreenEarth Southeast, LLC	100363	98705	Irrigation Maintenance 07/24	\$ 494.06
GreenEarth Southeast, LLC	100363	111559	Pinestraw Installation 09/24	\$ 4,083.00
GreenEarth Southeast, LLC	100363	97446 370	Landscape Maintenance 07/24	\$ 12,460.92
GreenEarth Southeast, LLC	100364	134372	Landscape Maintenance 01/25	\$ 12,460.92
Kutak Rock, LLP	100359	3512934	Legal Services 11/24	\$ 1,512.50

Tab 3

Pier Park Community Development District

ANNUAL FINANCIAL REPORT

September 30, 2023

Pier Park Community Development District

ANNUAL FINANCIAL REPORT

September 30, 2023

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Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue
Suite 200
Fort Pierce, Florida 34950

772/461-6120 // 461-1155
FAX: 772/468-9278

REPORT OF INDEPENDENT AUDITORS

To the Board of Supervisors
Pier Park Community Development District
Panama City Beach, Florida

Report on Audit of the Financial Statements

Opinion

We have audited the financial statements of the governmental activities and each major fund of Pier Park Community Development District (the "District"), as of and for the year ended September 30, 2023, and the related notes to financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Pier Park Community Development District as of September 30, 2023, and the respective changes in financial position and the budgetary comparison for the General and Special Revenue Funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



To the Board of Supervisors
Pier Park Community Development District

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for one year beyond the financial statement date, including currently known information that may raise substantial doubt thereafter.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.



To the Board of Supervisors
Pier Park Community Development District

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board* who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated November 20, 2024 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations and contracts.

The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Pier Park Community Development District's internal control over financial reporting and compliance.

*Berger Toombs Elam
Gaines & Frank*

Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Fort Pierce, Florida

November 20, 2024

**Pier Park Community Development District
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2023**

Management's discussion and analysis of Pier Park Community Development District's (the "District") financial performance provides an objective and easily readable analysis of the District's financial activities. The analysis provides summary financial information for the District and should be read in conjunction with the District's financial statements.

OVERVIEW OF THE FINANCIAL STATEMENTS

The District's basic financial statements comprise three components; 1) *Government-wide financial statements*, 2) *Fund financial statements*, and 3) *Notes to financial statements*. The *Government-wide financial statements* present an overall picture of the District's financial position and results of operations. The *Fund financial statements* present financial information for the District's major funds. The *Notes to financial statements* provide additional information concerning the District's finances.

The *Government-wide financial statements* are the **statement of net position** and the **statement of activities**. These statements use accounting methods similar to those used by private-sector companies. Emphasis is placed on the net position of governmental activities and the change in net position. Governmental activities are primarily supported by special assessments and licenses and permits.

The **statement of net position** presents information on all assets and liabilities of the District, with the difference between assets and liabilities reported as net position. Net position is reported in three categories; 1) net investment in capital assets, 2) restricted, and 3) unrestricted. Assets, liabilities, and net position are reported for all Governmental activities.

The **statement of activities** presents information on all revenues and expenses of the District and the change in net position. Expenses are reported by major function and program revenues relating to those functions are reported, providing the net cost of all functions provided by the District. To assist in understanding the District's operations, expenses have been reported as governmental activities. Governmental activities financed by the District include general government, physical environment, culture/recreation and debt service.

Fund financial statements present financial information for governmental funds. These statements provide financial information for the major funds of the District. Governmental fund financial statements provide information on the current assets and liabilities of the funds, changes in current financial resources (revenues and expenditures), and current available resources.

**Pier Park Community Development District
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2023**

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Fund financial statements include a **balance sheet** and a **statement of revenues, expenditures and changes in fund balances** for all governmental funds. A **statement of revenues, expenditures, and changes in fund balances – budget and actual** is provided for the District's General Fund. *Fund financial statements* provide more detailed information about the District's activities. Individual funds are established by the District to track revenues that are restricted to certain uses or to comply with legal requirements.

The *government-wide financial statements* and the *fund financial statements* provide different pictures of the District. The *government-wide financial statements* provide an overall picture of the District's financial standing. These statements are comparable to private-sector companies and give a good understanding of the District's overall financial health and how the District paid for the various activities, or functions, provided by the District. All assets of the District, including improvements other than buildings, and infrastructure are reported in the **statement of net position**. All liabilities, including principal outstanding on bonds are included. The **statement of activities** includes depreciation on all long-lived assets of the District, but transactions between the different functions of the District have been eliminated in order to avoid "doubling up" the revenues and expenses. The *fund financial statements* provide a picture of the major funds of the District. In the case of governmental activities, outlays for long lived assets are reported as expenditures and long-term liabilities, such as general obligation bonds, are not included in the fund financial statements. To provide a link from the *fund financial statements* to the *government-wide financial statements*, reconciliations are provided from the *fund financial statements* to the *government-wide financial statements*.

Notes to financial statements provide additional detail concerning the financial activities and financial balances of the District. Additional information about the accounting practices of the District, investments of the District, capital assets and long-term debt are some of the items included in the *notes to financial statements*.

Financial Highlights

The following are the highlights of financial activity for the year ended September 30, 2023.

- ◆ The District's total assets were exceeded by total liabilities by \$(9,576,922) (net position). Net investment in capital assets for the District was \$(2,036,286). Restricted net position was \$40,697 and unrestricted net position was \$(7,581,333).
- ◆ Governmental activities revenues totaled \$2,128,256 while governmental activities expenses totaled \$1,880,116.

**Pier Park Community Development District
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2023**

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Financial Analysis of the District

The following schedule provides a summary of the assets, liabilities and net position of the District and is presented by category for comparison purposes.

Net Position

	Governmental Activities	
	2023	2022
Current assets	\$ 238,594	\$ 737,993
Restricted assets	195,291	188,011
Capital assets	525,383	632,620
Total Assets	<u>959,268</u>	<u>1,558,624</u>
Current liabilities	981,190	1,048,686
Non-current liabilities	9,555,000	10,335,000
Total Liabilities	<u>10,536,190</u>	<u>11,383,686</u>
Net Position		
Net investment in capital assets	(2,036,286)	(1,929,049)
Restricted	40,697	34,169
Unrestricted	(7,581,333)	(7,930,182)
Total Net Position	<u>\$ (9,576,922)</u>	<u>\$ (9,825,062)</u>

The decrease in current assets is related to the decrease in cash, which was the result of expenditures exceeding revenues at the fund level in the current year.

The decrease in current liabilities is related to the decrease in accounts payable in the current year.

The reduction in non-current liabilities is primarily the result of the principal payments on bonds payable in the current year.

The reduction in capital assets and net investment in capital assets is related to depreciation.

**Pier Park Community Development District
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2023**

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Financial Analysis of the District (Continued)

The following schedule provides a summary of the changes in net position of the District and is presented by category for comparison purposes.

Change In Net Position

	Governmental Activities	
	2023	2022
Program Revenues		
Special assessments	\$ 815,052	\$ 670,210
Contributions	22,803	331,686
General Revenues		
Licenses and permits	1,277,882	2,372,903
Investment earnings	12,519	1,646
Total Revenues	<u>2,128,256</u>	<u>3,376,445</u>
Expenses		
General government	165,775	163,789
Physical environment	381,291	402,626
Culture/recreation	170,407	128,290
Subordinated note payments	775,910	1,790,258
Interest and other charges	386,733	413,134
Total Expenses	<u>1,880,116</u>	<u>2,898,097</u>
Change in Net Position	248,140	478,348
Net Position - Beginning of Year	<u>(9,825,062)</u>	<u>(10,303,410)</u>
Net Position - End of Year	<u>\$ (9,576,922)</u>	<u>\$ (9,825,062)</u>

The decrease in licenses and permits is the result of an decrease in license revenues collected in the current year.

The decrease in physical environment is related to the decrease in landscape, mulch and irrigation maintenance expenses in the current year.

The increase in culture/recreation is related to the increase in landscape and janitorial services expenses in the current year.

The decrease in subordinated note payments in the current year is related to the lower debt service payments.

**Pier Park Community Development District
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2023**

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Capital Assets Activity

The following schedule provides a summary of the District's capital assets as of September 30, 2023 and 2022:

Description	Governmental Activities	
	2023	2022
Improvements other than buildings	\$ 477,089	\$ 477,089
Infrastructure	2,084,580	2,084,580
Less: accumulated depreciation	<u>(2,036,286)</u>	<u>(1,929,049)</u>
Governmental Activities Capital Assets	<u><u>\$ 525,383</u></u>	<u><u>\$ 632,620</u></u>

During the year, depreciation was \$107,237.

General Fund Budgetary Highlights

The budgeted expenditures exceeded actual expenditures in the current year because legal fee and utility expenditures were less than anticipated.

The September 30, 2023 budget was not amended.

Debt Management

Governmental Activities debt includes the following:

- In May 2014, the District issued \$16,220,000 Series 2014 Capital Improvement Revenue Refunding Bonds. These bonds were issued to refund the Series 2002 Capital Improvement Revenue Bonds. As of September 30, 2023, the balance outstanding for the Series 2014 Bonds was \$10,335,000.

For more information about long-term debt see the accompanying notes to financial statements.

**Pier Park Community Development District
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2023**

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Economic Factors and Next Year's Budget

Pier Park Community Development District does not expect any economic factors to have any significant effect on the financial position or results of operations of the District in fiscal year 2024.

Request for Information

The financial report is designed to provide a general overview of Pier Park Community Development District's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Pier Park Community Development District's Accounting Department at 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614.

Pier Park Community Development District
STATEMENT OF NET POSITION
September 30, 2023

	<u>Governmental Activities</u>
ASSETS	
Current Assets	
Cash	\$ 218,592
Prepaid expenses	19,777
Deposits	225
Total Current Assets	<u>238,594</u>
Non-Current Assets	
Restricted Assets	
Investments	195,291
Capital Assets, Being Depreciated	
Improvements other than buildings	477,089
Infrastructure	2,084,580
Less: accumulated depreciation	<u>(2,036,286)</u>
Total Non-Current Assets	<u>720,674</u>
Total Assets	<u>959,268</u>
LIABILITIES	
Current Liabilities	
Accounts payable and accrued expenses	46,596
Bonds payable	780,000
Accrued interest	154,594
Total Current Liabilities	<u>981,190</u>
Non-Current Liabilities	
Bonds payable	9,555,000
Total Liabilities	<u>10,536,190</u>
NET POSITION	
Net investment in capital assets	(2,036,286)
Restricted for debt service	40,697
Unrestricted	<u>(7,581,333)</u>
Total Net Position	<u><u>\$ (9,576,922)</u></u>

See accompanying notes to financial statements.

Pier Park Community Development District
STATEMENT OF ACTIVITIES
For the Year Ended September 30, 2023

Functions/Programs	Expenses	Program Revenues		Net (Expenses) Revenues and Changes in Net Position Governmental Activities
		Charges for Services	Operating Contributions	
Governmental Activities				
General government	\$ (165,775)	\$ 152,262	\$ 9,609	\$ (3,904)
Physical environment	(381,291)	208,293	13,145	(159,853)
Culture/recreation	(170,407)	782	49	(169,576)
Subordinated note payments	(775,910)	-	-	(775,910)
Interest and other charges	(386,733)	453,715	-	66,982
Total Governmental Activities	<u>\$ (1,880,116)</u>	<u>\$ 815,052</u>	<u>\$ 22,803</u>	<u>(1,042,261)</u>
General Revenues				
Licenses and permits				1,277,882
Investment income				12,519
Total General Revenues				<u>1,290,401</u>
Changes in Net Position				248,140
Net Position - Beginning of Year				<u>(9,825,062)</u>
Net Position - End of Year				<u>\$ (9,576,922)</u>

See accompanying notes to financial statements.

Pier Park Community Development District
BALANCE SHEET -
GOVERNMENTAL FUNDS
September 30, 2023

	General	Special Revenue	Debt Service	Total Governmental Funds
ASSETS				
Cash	\$ 7,755	\$ 210,837	\$ -	\$ 218,592
Due from other funds	94,422	-	-	94,422
Prepaid expenses	2,694	17,083	-	19,777
Deposits	225	-	-	225
Restricted assets				
Investments, at fair value	-	-	195,291	195,291
Total Assets	<u>\$ 105,096</u>	<u>\$ 227,920</u>	<u>\$ 195,291</u>	<u>\$ 528,307</u>
LIABILITIES AND FUND BALANCES				
LIABILITIES				
Accounts payable and accrued expenses	\$ 14,031	\$ 32,565	\$ -	\$ 46,596
Due to other funds	-	94,422	-	94,422
Total Liabilities	<u>14,031</u>	<u>126,987</u>	<u>-</u>	<u>141,018</u>
FUND BALANCES				
Nonspendable - prepaid expenses/deposits	2,919	17,083	-	20,002
Restricted:				
Debt service	-	-	195,291	195,291
Assigned special revenue	-	83,850	-	83,850
Unassigned	88,146	-	-	88,146
Total Fund Balances	<u>91,065</u>	<u>100,933</u>	<u>195,291</u>	<u>387,289</u>
Total Liabilities and Fund Balances	<u>\$ 105,096</u>	<u>\$ 227,920</u>	<u>\$ 195,291</u>	<u>\$ 528,307</u>

See accompanying notes to financial statements.

Pier Park Community Development District
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES
TO NET POSITION OF GOVERNMENTAL ACTIVITIES
September 30, 2023

Total Governmental Fund Balances	\$ 387,289
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets, improvements other than buildings, \$477,089, and infrastructure, \$2,084,580, net of accumulated depreciation, \$(2,036,286), used in governmental activities are not current financial resources, and therefore, are not reported at the fund level.	525,383
Long-term liabilities, bonds payable, are not due and payable in the current period, and therefore, are not reported at the fund level.	(10,335,000)
Accrued interest expense for long-term debt is not a current financial use, and therefore, is not reported at the fund level.	<u>(154,594)</u>
Net Position of Governmental Activities	<u><u>\$ (9,576,922)</u></u>

See accompanying notes to financial statements.

Pier Park Community Development District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
For the Year Ended September 30, 2023

	General	Special Revenue	Debt Service	Total Governmental Funds
Revenues				
Special assessments	\$ 361,337	\$ -	\$ 453,715	\$ 815,052
Licenses and permits	-	583,915	693,967	1,277,882
Developer contributions	34,774	-	-	34,774
Investment income	-	4,969	7,550	12,519
Total Revenues	<u>396,111</u>	<u>588,884</u>	<u>1,155,232</u>	<u>2,140,227</u>
Expenditures				
Current				
General government	128,542	37,233	-	165,775
Physical environment	175,844	98,210	-	274,054
Culture/recreation	660	169,747	-	170,407
Debt service				
Subordinated note payments	-	775,910	-	775,910
Principal	-	-	750,000	750,000
Interest	-	-	397,952	397,952
Total Expenditures	<u>305,046</u>	<u>1,081,100</u>	<u>1,147,952</u>	<u>2,534,098</u>
Net Change in Fund Balance	91,065	(492,216)	7,280	(393,871)
Fund Balances - Beginning of Year	<u>-</u>	<u>593,149</u>	<u>188,011</u>	<u>781,160</u>
Fund Balances - End of Year	<u>\$ 91,065</u>	<u>\$ 100,933</u>	<u>\$ 195,291</u>	<u>\$ 387,289</u>

See accompanying notes to financial statements.

Pier Park Community Development District
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
For the Year Ended September 30, 2023

Net Change in Fund Balances - Total Governmental Funds	\$	(393,871)
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Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation. This is the amount of depreciation in the current period.		(107,237)
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Repayments of bond principal are expenditures at the fund level, but the repayment reduces long-term liabilities at the government-wide level.		750,000
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Unavailable revenues are recognized as deferred inflows of resources at the fund level, however, revenues are recognized when earned at the government-wide level. This is the current year change.		(11,971)
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In the Statement of Activities, interest is accrued on outstanding bonds; whereas at the governmental funds level, interest expenditures are reported when due. This is the change in accrued interest in the current period.		11,219
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Change in Net Position of Governmental Activities	\$	248,140
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See accompanying notes to financial statements.

Pier Park Community Development District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - BUDGET AND ACTUAL - GENERAL FUND
For the Year Ended September 30, 2023

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues				
Special assessments	\$ 360,364	\$ 360,364	\$ 361,337	\$ 973
Developer contributions	-	-	34,774	34,774
Total Revenues	<u>360,364</u>	<u>360,364</u>	<u>396,111</u>	<u>35,747</u>
Expenditures				
Current				
General government	136,301	136,301	128,542	7,759
Physical environment	212,313	212,313	175,844	36,469
Culture/recreation	<u>11,750</u>	<u>11,750</u>	<u>660</u>	<u>11,090</u>
Total Expenditures	<u>360,364</u>	<u>360,364</u>	<u>305,046</u>	<u>55,318</u>
Net Change in Fund Balances	-	-	91,065	91,065
Fund Balances - Beginning of Year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances - End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 91,065</u>	<u>\$ 91,065</u>

See accompanying notes to financial statements.

Pier Park Community Development District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - BUDGET AND ACTUAL - SPECIAL REVENUE FUND
For the Year Ended September 30, 2023

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues				
Licenses and permits	\$ 334,366	\$ 334,366	\$ 583,915	\$ 249,549
Investment income	-	-	4,969	4,969
Total Revenues	<u>334,366</u>	<u>334,366</u>	<u>588,884</u>	<u>254,518</u>
Expenditures				
Current				
General government	11,377	11,377	37,233	(25,856)
Physical environment	104,282	104,282	98,210	6,072
Culture/recreation	218,707	218,707	169,747	48,960
Debt service				
Subordinated note payments	-	-	775,910	(775,910)
Total Expenditures	<u>334,366</u>	<u>334,366</u>	<u>1,081,100</u>	<u>(746,734)</u>
Net Change in Fund Balances	-	-	(492,216)	(492,216)
Fund Balances - Beginning of Year	<u>-</u>	<u>-</u>	<u>593,149</u>	<u>593,149</u>
Fund Balances - End of Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100,933</u>	<u>\$ 100,933</u>

Pier Park Community Development District
NOTES TO FINANCIAL STATEMENTS
September 30, 2023

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District's more significant accounting policies are described below.

1. Reporting Entity

The District was established on March 22, 2001, pursuant to the Uniform Community Development District Act of 1980, Chapter 190, Florida Statutes, as amended (the "Act"), by Panama City Beach Ordinance #716 as a Community Development District. The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of the infrastructure necessary for community development within its jurisdiction. The District is authorized to issue bonds for the purpose, among others, of financing, funding, planning, establishing, acquiring, constructing district roads, landscaping, and other basic infrastructure projects within or outside the boundaries of the Pier Park Community Development District. The District is governed by a five member Board of Supervisors who are elected on an at large basis by landowners within the District. The District operates within the criteria established by Chapter 190, Florida Statutes.

As required by GAAP, these financial statements present the Pier Park Community Development District (the primary government) as a stand-alone government. The reporting entity for the District includes all functions of government in which the District's Board exercises oversight responsibility including, but not limited to, financial interdependency, selection of governing authority, designation of management, significant ability to influence operations and accountability for fiscal matters.

Based upon the application of the above-mentioned criteria as set forth by the Governmental Accounting Standards Board, the District has identified no component units.

2. Measurement Focus and Basis of Accounting

The basic financial statements of the District are composed of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to financial statements

Pier Park Community Development District
NOTES TO FINANCIAL STATEMENTS
September 30, 2023

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2. Measurement Focus and Basis of Accounting (Continued)

a. Government-wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Government-wide financial statements report all non-fiduciary information about the reporting government as a whole. These statements include all the governmental activities of the primary government. The effect of interfund activity has been removed from these statements.

Governmental activities are supported by special assessments, licenses and permits, developer contributions and interest. Program revenues are netted with program expenses in the statement of activities to present the net cost of each program.

Amounts paid to acquire capital assets are capitalized as assets, rather than reported as an expenditure. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements, rather than as an other financing source.

Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as an expenditure.

b. Fund Financial Statements

The underlying accounting system of the District is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the primary government's governmental funds are presented after the government-wide financial statements. These statements display information about major funds individually.

Pier Park Community Development District
NOTES TO FINANCIAL STATEMENTS
September 30, 2023

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2. Measurement Focus and Basis of Accounting (Continued)

b. Fund Financial Statements (Continued)

Governmental Funds

The District classifies fund balance according to Governmental Accounting Standards Board Statement 54 – Fund Balance Reporting and Governmental Fund Type Definitions. The Statement requires the fund balance for governmental funds to be reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The District has various policies governing the fund balance classifications.

Nonspendable Fund Balance – This classification consists of amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact.

Restricted Fund Balance – This classification includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

Assigned Fund Balance – This classification consists of the Board of Supervisors' intent to be used for specific purposes, but are neither restricted nor committed. The assigned fund balances can also be assigned by the District's management company.

Unassigned Fund Balance – This classification is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. Unassigned fund balance is considered to be utilized first when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Fund Balance Spending Hierarchy – For all governmental funds except special revenue funds, when restricted, committed, assigned, and unassigned fund balances are combined in a fund, qualified expenditures are paid first from restricted or committed fund balance, as appropriate, then assigned and finally unassigned fund balances.

Pier Park Community Development District
NOTES TO FINANCIAL STATEMENTS
September 30, 2023

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2. Measurement Focus and Basis of Accounting (Continued)

b. Fund Financial Statements (Continued)

Governmental Funds (Continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are collected within the current period or soon thereafter, to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Interest associated with the current fiscal period is considered to be an accrual item and so has been recognized as revenue of the current fiscal period.

Under the current financial resources measurement focus, only current assets and current liabilities are generally included on the balance sheet. The reported fund balance is considered to be a measure of “available spendable resources”.

Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of “available spendable resources” during a period.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by non-current liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

Amounts expended to acquire capital assets are recorded as expenditures in the year that resources are expended, rather than as fund assets. The proceeds of long-term debt are recorded as an other financing source rather than as a fund liability.

Debt service expenditures are recorded only when payment is due.

3. Basis of Presentation

a. Governmental Major Funds

General Fund – The General Fund is the District’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Pier Park Community Development District
NOTES TO FINANCIAL STATEMENTS
September 30, 2023

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

3. Basis of Presentation (Continued)

a. Governmental Major Funds (Continued)

Special Revenue Fund – The Special Revenue Fund accounts for the operation of park and beachfront improvements.

Debt Service Fund – Accounts for debt service requirements to retire the special assessment bonds which were used to finance the construction of District infrastructure improvements. The bonds are secured by a first lien on and pledge of the Special Assessment Revenues and pledged Funds.

b. Non-current Governmental Assets/Liabilities

GASB Statement 34 requires that non-current governmental assets, such as land and improvements, and non-current governmental liabilities, such as general obligation bonds and due to developer be reported in the governmental activities column in the government-wide Statement of Net Position.

4. Assets, Liabilities, and Net Position or Equity

a. Cash and Investments

Florida Statutes require state and local governmental units to deposit monies with financial institutions classified as "Qualified Public Depositories," a multiple financial institution pool whereby groups of securities pledged by the various financial institutions provide common collateral from their deposits of public funds. This pool is provided as additional insurance to the federal depository insurance and allows for additional assessments against the member institutions, providing full insurance for public deposits.

The District is authorized to invest in those financial instruments as established by Section 218.415, Florida Statutes. The authorized investments consist of:

1. Direct obligations of the United States Treasury;
2. The Local Government Surplus Funds Trust or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperative Act of 1969;
3. Interest-bearing time deposits or savings accounts in authorized qualified public depositories;
4. Securities and Exchange Commission, registered money market funds with the highest credit quality rating from a nationally recognized rating agency.

Pier Park Community Development District
NOTES TO FINANCIAL STATEMENTS
September 30, 2023

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

4. Assets, Liabilities, and Net Position or Equity (Continued)

a. Cash and Investments (Continued)

Cash equivalents include time deposits and all highly liquid debt instruments with original maturities of three months or less and held in a qualified public depository as defined by Section 280.02, Florida Statutes.

b. Restricted Net Position

Certain net position of the District is classified as restricted on the statement of net position because their use is limited either by law through constitutional provisions or enabling legislation; or by restrictions imposed externally by creditors. In a fund with both restricted and unrestricted net position, qualified expenses are considered to be paid first from restricted net position and then from unrestricted net position.

c. Capital Assets

Capital assets, which include improvements other than buildings and infrastructure, are reported in the governmental activities column.

The District defines capital assets as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of two years. The valuation basis for all assets is historical cost.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Depreciation of capital assets is computed and recorded by utilizing the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows.

Infrastructure	25 years
Improvements other than buildings	20 years

**Pier Park Community Development District
NOTES TO FINANCIAL STATEMENTS
September 30, 2023**

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

4. Assets, Liabilities, and Net Position or Equity (Continued)

d. Budgets

Budgets are prepared and adopted after public hearings for the governmental funds, pursuant to Chapter 190, Florida Statutes. The District utilizes the same basis of accounting for budgets as it does for revenues and expenditures in its various funds. The legal level of budgetary control is at the fund level. All budgeted appropriations lapse at year end. Formal budgets are adopted for the general and debt service funds. As a result, deficits in the budget columns of the accompanying financial statements may occur.

NOTE B – CASH AND INVESTMENTS

All deposits are held in qualified public depositories and are included on the accompanying balance sheet as cash and investments.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a formal deposit policy for custodial credit risk; however, they follow the provisions of Chapter 280, Florida Statutes regarding deposits and investments. As of September 30, 2023, the District's bank balance was \$227,597 and the carrying value was \$218,592. Exposure to custodial credit risk was as follows. The District maintains all deposits in a qualified public depository in accordance with the provisions of Chapter 280, Florida Statutes, which means that all deposits are fully insured by Federal Depositors Insurance or collateralized under Chapter 280, Florida Statutes.

Investments

As of September 30, 2023, the District had the following investments and maturities:

<u>Investment</u>	<u>Maturities</u>	<u>Fair Value</u>
First American Treasury Obligation	15 Days*	<u>\$ 195,291</u>

*Weighted average maturity

Pier Park Community Development District
NOTES TO FINANCIAL STATEMENTS
September 30, 2023

NOTE B – CASH AND INVESTMENTS (CONTINUED)

The District categorizes its fair value measurement within the fair value hierarchy established by generally accepted accounting principles. The fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The District uses a market approach in measuring fair value that uses prices and other relevant information generated by market transactions involving identical or similar assets, liabilities, or groups of assets and liabilities.

Assets or liabilities are classified into one of three levels. Level 1 is the most realizable and is based on quoted price for identical assets, or liabilities, in an active market. Level 2 uses significant other observable inputs when obtained quoted prices for identical or similar assets, or liabilities, in markets that are not active. Level 3 is the least reliable and uses significant unobservable inputs that uses the best information available under the circumstances which includes the District's own data in measuring unobservable inputs.

Based on the criteria in the preceding paragraph, the investment listed above is a Level 1 asset.

Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

The District's investments in treasury obligations are limited by state statutory requirements and bond compliance. The District has no investment policy that would further limit its investment choices. As of September 30, 2023, the District's investments in First American Treasury Obligation was rated AAAM by Standard & Poor's.

Concentration of Credit Risk

The District places no limit on the amount it may invest in any one fund. The investments in First American Treasury Obligation were 100% of the District's total investments.

The types of deposits and investments and their level of risk exposure as of September 30, 2023 were typical of these items during the fiscal year then ended. The District considers any decline in fair value for certain investments to be temporary.

Pier Park Community Development District
NOTES TO FINANCIAL STATEMENTS
September 30, 2023

NOTE C – CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2023 was as follows:

	Balance October 1, 2022	Additions	Disposals	Balance September 30, 2023
<u>Governmental activities:</u>				
Capital assets, being depreciated:				
Improvements other than buildings	\$ 477,089	\$ -	\$ -	\$ 477,089
Infrastructure	2,084,580	-	-	2,084,580
Total Capital Assets, Being Depreciated	<u>2,561,669</u>	<u>-</u>	<u>-</u>	<u>2,561,669</u>
Less accumulated depreciation for:				
Improvements other than buildings	(429,102)	(23,854)	-	(452,956)
Infrastructure	(1,499,947)	(83,383)	-	(1,583,330)
Total Accumulated Depreciation	<u>(1,929,049)</u>	<u>(107,237)</u>	<u>-</u>	<u>(2,036,286)</u>
Total Capital Assets Depreciated, Net	<u>\$ 632,620</u>	<u>\$ (107,237)</u>	<u>\$ -</u>	<u>\$ 525,383</u>

Current year depreciation of \$107,237 was charged to physical environment.

NOTE D – LONG-TERM DEBT

Governmental Activities

The following is a summary of activity for long-term debt of the Governmental Activities for the year ended September 30, 2023:

Long-term debt at October 1, 2022	\$ 11,085,000
Principal payments	<u>(750,000)</u>
Long-term debt at September 30, 2023	<u>\$ 10,335,000</u>

Long-term debt for Governmental Activities is comprised of the following:

Capital Improvement Revenue Refunding Bonds

\$16,220,000 Series 2014 Capital Improvement Revenue and Refunding Bonds are due in annual principal installments beginning May 2015 maturing May 2034. Interest of 3.59% is due semiannually in May and November beginning November 2014. Current portion is \$780,000.

\$ 10,335,000

Pier Park Community Development District
NOTES TO FINANCIAL STATEMENTS
September 30, 2023

NOTE D – LONG-TERM DEBT (CONTINUED)

The annual requirements to amortize the principal and interest of bonded debt outstanding as of September 30, 2023 are as follows:

<u>Year Ending September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 780,000	\$ 371,026	\$ 1,151,026
2025	810,000	343,025	1,153,025
2026	840,000	313,946	1,153,946
2027	870,000	283,789	1,153,789
2028	900,000	252,557	1,152,557
2029-2033	5,020,000	753,542	5,773,542
2034	1,115,000	40,029	1,155,029
Totals	<u>\$ 10,335,000</u>	<u>\$ 2,357,914</u>	<u>\$ 12,692,914</u>

Significant Bond Provisions

The Trust Indenture established certain restrictions relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agreed to levy special assessments in annual amounts adequate to provide payment of debt service. The District is in compliance with the requirements of the Bond Indenture.

The District has entered into a Public Improvement Partnership Agreement (the "Agreement") with the CRA whereby the CRA has agreed to transfer to the trustee on or before January 31 of each year, for as long as the Bonds are outstanding, certain tax increment revenues as defined in the Bond Indenture for payment of debt service on the Bonds. In accordance with the Agreement, the District received \$441,744 in tax increment revenues during the fiscal year ended September 30, 2023.

Pursuant to the Agreement, the City has also pledged certain occupational license revenues to the District. During the fiscal year ended September 30, 2023, the District recognized \$1,277,882 of occupational license tax revenues from the City. The revenues are to be used in the following order:

1. Payment of debt service on the Bonds.
2. Payment of certain maintenance costs within the District.
3. Repayment of subordinated notes to the Developers.

Pier Park Community Development District
NOTES TO FINANCIAL STATEMENTS
September 30, 2023

NOTE E – SUBORDINATED NOTES

As part of the Public Improvement Partnership Agreement, the District and the Developers have entered into several contingent subordinated notes. During the year ended September 30, 2023, the District did not issue any new notes and repaid \$775,910 on the contingent notes. These amounts have been recorded as Developer contributions in prior years and relate to maintenance costs and debt service contributions. Repayment of these notes can only be made if the occupational license revenues pledged by the City exceed certain maintenance and debt service obligations. In that event, it is possible that the Developers would receive certain amounts as repayment of these subordinated notes. Because of the uncertainty surrounding repayment of these amounts, no liability has been recorded in the accompanying financial statements at September 30, 2023.

NOTE F – INTERFUND BALANCES

Interfund balances at September 30, 2023, consisted of the following:

<u>Receivable Fund</u>	<u>Payable Fund</u>
General Fund	Special Revenue Fund
	\$ 94,222

Interfund balances at year end relate to the General Fund paying certain amounts on the behalf of the Special Revenue Fund.

NOTE G – RELATED PARTY TRANSACTIONS

The Developers have agreed to fund the General Fund operations of the District. In connection with the agreement, the Developers' contributions to the General Fund totaled \$34,774 for the year ended September 30, 2023. The Developers have also agreed to fund the debt service requirements on the bonds, which are not paid through special assessments nor another designated source of revenue. Developer contributions to the Debt Service Fund were not needed for the current year as other revenue sources were sufficient to fund the debt service payments. At September 30, 2023, three of the board members were affiliated with the Developer, two of which are immediate family members.

NOTE H – ECONOMIC DEPENDENCY

A significant portion of the District's activity is dependent upon continued involvement of the Developers, the loss which could have a material adverse effect on the District's operations. At September 30, 2023, the Developers owned a significant amount of the assessable property located within the District's boundaries.

**Pier Park Community Development District
NOTES TO FINANCIAL STATEMENTS
September 30, 2023**

NOTE I – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. Settled claims from these risks have not exceeded commercial insurance coverage over the past three years.



**Berger, Toombs, Elam,
Gaines & Frank**

Certified Public Accountants PL

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Fort Pierce, Florida 34950

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Supervisors
Pier Park Community Development District
Panama City Beach, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements, as listed in the table of contents, of Pier Park Community Development District, as of and for the year ended September 30, 2023, and the related notes to the financial statements, which collectively comprise the basic financial statements and have issued our report thereon dated November 20, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit, we considered Pier Park Community Development District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Pier Park Community Development District's internal control. Accordingly, we do not express an opinion on the effectiveness of Pier Park Community Development District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.



To the Board of Supervisors
Pier Park Community Development District

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Pier Park Community Development District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Fort Pierce, Florida

November 20, 2024



Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

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MANAGEMENT LETTER

To the Board of Supervisors
Pier Park Community Development District
Panama City Beach, Florida

Report on the Financial Statements

We have audited the financial statements of the Pier Park Community Development District as of and for the year ended September 30, 2023, and have issued our report thereon dated November 20, 2024.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Florida Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and our Independent Auditor's Report on an examination conducted in accordance with *AICPA Professionals Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated November 20, 2024, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. The following finding or recommendation was made in the preceding financial audit report.

Finding 2022-01

Finding: Actual expenditures exceeded budgeted amounts for the Special Revenue Fund for the year ended September 30, 2022.

Management Response: We will add procedures to ensure that an over expenditure does not happen in the future.

Current Status: The finding was not corrected in the current fiscal year.



To the Board of Supervisors
Pier Park Community Development District

Financial Condition and Management

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not Pier Park Community Development District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific conditions met. In connection with our audit, we determined that Pier Park Community Development District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for Pier Park Community Development District. It is management's responsibility to monitor the Pier Park Community Development District's financial condition; our financial condition assessment was based in part on the representations made by management and the review of the financial information provided by the same as of September 30, 2023.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Specific Information

The information provided below was provided by management and has not been audited; therefore, we do not express an opinion or provide any assurance on the information.

As required by Section 218.39(3)(c) and Section 218.32(1)(c), Florida Statutes, and Section 10.554(1)(i)6, Rules of the Auditor General, the Pier Park Community Development District reported:

- 1) The total number of District employees compensated in the last pay period of the District's fiscal year: 0
- 2) The total number of independent contractors to whom nonemployee compensation, defined as individuals or entities that receive 1099s, was paid in the last month of the District's fiscal year: 1
- 3) All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency: \$0
- 4) All compensation earned by or awarded to nonemployee independent contractors, defined as entities or individuals that receive 1099s, whether paid or accrued, regardless of contingency: \$37,999
- 5) Each construction project with a total cost of at least \$65,000 approved by the District that is scheduled to begin on or after October 1, 2022, together with the total expenditures for such project: N/A
- 6) A budget variance based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported if the District amends a final adopted budget under Section 189.016(6), Florida Statutes: The budget was not amended.



Berger, Toombs, Elam,
Gaines & Frank

Certified Public Accountants PL

To the Board of Supervisors
Pier Park Community Development District

As required by Section 218.39(3)(c) and Section 218.32(1)(c), Florida Statutes, and Section 10.554(1)(i)8, Rules of the Auditor General, the Pier Park Community Development District reported:

- 1) The rate or rates of non-ad valorem special assessments imposed by the District: The District direct assessed the Developers were \$27 per square foot for the General Fund and \$.33 per square foot for Debt Service.
- 2) The amount of special assessments collected by or on behalf of the District: \$815,052.
- 3) The total amount of outstanding bonds issued by the District and the terms of such bonds: Series 2014, \$10,335,000 matures May 2034.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we noted the following finding.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Supervisors, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

*Berger Toombs Elam
Gaines & Frank*

Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Fort Pierce, Florida

November 20, 2024



**Berger, Toombs, Elam,
Gaines & Frank**

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**INDEPENDENT ACCOUNTANTS' REPORT/COMPLIANCE WITH
SECTION 218.415, FLORIDA STATUTES**

To the Board of Supervisors
Pier Park Community Development District
Panama City Beach, Florida

We have examined Pier Park Community Development District's compliance with Section 218.415, Florida Statutes during the year ended September 30, 2023. Management is responsible for Pier Park Community Development District's compliance with those requirements. Our responsibility is to express an opinion on Pier Park Community Development District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about Pier Park Community Development District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on Pier Park Community Development District's compliance with the specified requirements.

In our opinion, Pier Park Community Development District complied, in all material respects, with the aforementioned requirements during the year ended September 30, 2023.

*Berger Toombs Elam
Gaines & Frank*

Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Fort Pierce, Florida

November 20, 2024

Tab 4

TIGHTLINE CONSTRUCTION, INC.

3601 East 11th Street
Panama City, Florida 32401
(850) 624-9217 Phone

January 20, 2025

Simon Property Group, Inc.
600 Pier Park Drive, Suite 125
Panama City Beach, FL 32413
Attention: James/Chris

Re: 2025 Concrete Sidewalk Repairs

We propose to demo and remove concrete from all damaged areas, then form and replace the sidewalk with concrete of the appropriate thickness (4" & 6") and finish. ADA mats (detectable warnings) will be installed at required locations in accordance with FDOT standards. Additionally, we will remove and reinstall ADA brick pavers at two locations where trip hazards are present, ensuring proper compaction during the process.

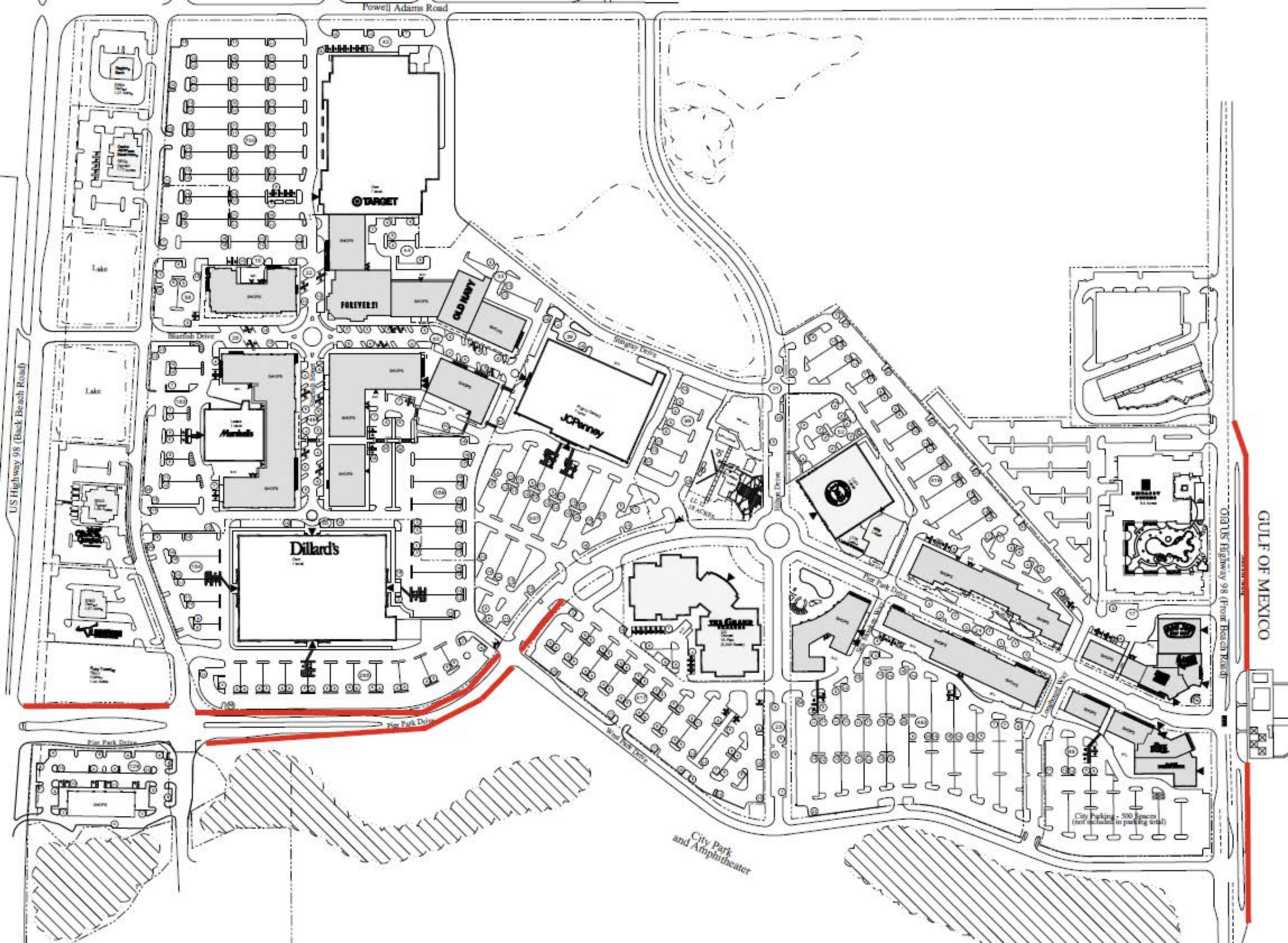
Item #	Item Description	~Qty	Unit	Unit Cost	Total Cost
1	Conc. Sidewalk	5,086	SF	\$15.95	\$81,121.70
<i>This proposal is a unit price quote, Meaning the pricing is based on the cost per unit of each item provided. All quantities are approximate and may vary due to several factors.</i>					\$81,121.70

Thank you for the opportunity to quote you on this work. If you have any questions, please call me at (850) 258-1345.

Sincerely,



William Nixon
Tightline Construction, Inc.



Tab 5

January 23, 2025

Pier Park Community Development District
c/o Holly Bailey, District Manager
Rizzetta & Company, Inc.
120 Richard Jackson Blvd., Suite 200
Tampa, Florida 33614

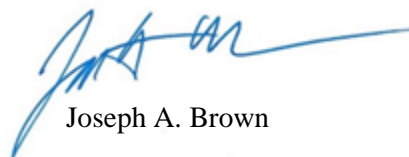
Re: 2025 Rate Increase

Dear Ms. Bailey,

Since our firm was retained, we have charged Pier Park Community Development District (“the District”) fees at an hourly rate for the provision of legal services. Section IV.B. of the fee agreement in place between my firm and the District contemplates adjustments to the hourly rates from time to time after an annual evaluation by our firm. For the many years I have provided legal services to the District, I have kept my rates at very substantial discounts in consideration of a long, and valued, attorney-client relationship. However, at this time I am requesting that the District consider approving an increase in my rates to a level more in line with the rates I currently charge for similar services to other clients. In 2024, my hourly rate was \$275 for the District. I am requesting the District’s Board of Supervisors consider an increase to \$350 per hour. Based on my current expectations of the District’s need for legal services, I do not expect this increase to have a significant impact on the District’s budget, absent unusual or unforeseen items arising. I request this change be made effective upon Board approval. Rates applicable for associate, paralegal, or other attorney services will continue to be charged in accordance with the terms of the existing fee agreement.

We welcome the opportunity to discuss this proposal with you further. If you have any questions, please feel free to call.

Very truly yours,



Joseph A. Brown

Accepted:

Chris Tilley, Board of Supervisors